



Date: _____

To whom it may concern,

This letter is confirmation that _____ has successfully completed the American Red Cross course(s) listed below on _____.

Safe Swim Training Team
949-420-0804

TRAINING RECEIPT

PARTICIPANT:	DATE:	
DESCRIPTION	QUANTITY	PAID
	TOTAL PAID	

How to Print your Certification

Once the Red Cross has approved the course record, you can print your certification thru the Red Cross Learning Center.

1. Go to <http://classes.redcross.org>
2. Enter your username and password (the same user name and password you sign up for the online course)
3. Click "My Learning" tab (top navigation)
4. Click "My Transcript" under My Learning (left navigation)
5. Set the Completion after and before dates accordingly; and click the "Search" button
6. Click "Print Certificate of Completion" under Completion Status next to course you took
7. A digital certificate will appear in a new window, click "Print"

If you require a wallet size certificate card or you need assistance logging in to your account or printing your certification, please contact the American Red Cross Training Support Center at 1-800-RED-CROSS. Additionally, if you ever lose your certification, you can log on and reprint it from your account.

Note: Safe Swim is unable to reset your password, print your certificate or access your account, please contact the Red Cross for assistance.